



HATFIELD BROAD OAK PARISH COUNCIL

Clerk to the Council: Ernie Fenwick

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NOTICE OF MEETING

A PARISH COUNCIL MEETING
WILL BE HELD AT 7.30 PM ON WEDNESDAY 11th SEPTEMBER 2019
AT THE VILLAGE HALL, HATFIELD BROAD OAK

Press and Public are welcome to attend and observe but
may only speak during public participation

To: Members of Hatfield Broad Oak Parish Council

You are hereby summoned to attend a meeting of Hatfield Broad Oak Parish Council at the Village Hall, Hatfield Broad Oak at 7.30 pm on Wednesday 11th September 2019 for the purpose of transacting the following business

Clerk to Hatfield Broad Oak Parish Council.

5th September 2019

AGENDA

390. Chairman's Welcome & Public Participation

Members of the public are invited to address the Council during the first 15 minutes of the Meeting

391. Apologies for absence

392. Declarations of interests.

393. To Approve Minutes of last meeting

Minutes of Annual Parish Council Meeting and Parish Council Meeting held on 10th July

394. Reports to and from District Councillors

395. Clerks Report

Progress report on matters from the last meeting

Any business requiring a decision is listed on the Agenda.

Correspondence Received and Circulated

- i. EALC eBulletin
- ii. EALC Training Bulletin
- iii. EALC Legal Update
- iv. Local Council's Liaison Forum Agenda
- v. TBS Hygiene re litter bins on Village Green
- vi. RSN Rural Funding Digest - September 2019 Edition
- vii. Uttlesford Parish & Town Councils - a closer working relationship with UDC

- viii. Village Hall Precept request
- ix. SSE, Parish & Town Council Liaison Meeting
- x. RCCE NP Coffee Morning - 27th September 2019
- xi. UDC- Take part in the Local Council Tax Support Scheme (2020-2021) consultation
- xii. New website update on financial cost
- xiii. EALC Annual General Meeting 2019 and ECC and EALC Joint Conference 2019
- xiv. Accident Report Form
- xv. Highways Winter Briefing 2nd October 2019
- xvi. EALC County Update - August 2019
- xvii. Request for use of Bunting
- xviii. Highways Highlights – August
- xix. Police Bulletin for week commencing 2nd September

396. Chairman's Report

To receive a report from the Chairman

397. Financial Report

- a. Reporting current bank balance and bank reconciliation for approval
- b. The following payments are submitted for approval

i.	HBO Village Hall	Hall Hire (Sept)	12.50
ii.	Mobile Mini UK	Container Hire (June/July)	184.53
iii.	South East Services	Grass Cutting (May-June)	2190.00
iv.	Friday Club	Grant	400.00
v.	Village Magazine	Grant	400.00
vi.	Uttlesford DC	Election Costs	115.35
vii.	TBS Hygiene	Litter Bins	285.48
viii.	George Haddon	Recreation Ground cleaning (Aug)	52.13
ix.	Clerk	Salary & Expenses (Aug)	595.06
x.	HMRC	PAYE Period 5	105.80
xi.	George Haddon	Recreation Ground cleaning (Sept)	52.13
xii.	Clerk	Salary & Expenses (Sept)	609.14
xiii.	HMRC	PAYE Period 6	106.00

398. Planning Matters

- a. To receive a report from the Planning Working Group
Decisions by UDC Planning Dept.
 - i. Doodle Oak Wood Row Hatfield Broad Oak; UTT/19/1572/HHF; Addition of single storey garden room to rear elevation. **APPROVED**
 - ii. Bush End Cottage Bush End Road Hatfield Broad Oak; UTT/19/1471/HHF; Demolition of existing conservatory and replacement with a single storey rear addition. **APPROVED**
 - iii. Minchams Regis Grange Road Hatfield Broad Oak; UTT/19/1455/HHF; Front infill single storey extension and rear infill two storey extension. **APPROVED**
 - iv. Wheatfields New Bury Meadow Hatfield Broad Oak; UTT/19/0908/HHF; Erection of cart lodge. **APPROVED**
 - v. Anthonys Hammonds Road Hatfield Broad Oak; UTT/19/1433/HHF; Single storey front extension. **APPROVED**
 - vi. 26A Cage End Hatfield Broad Oak; UTT/19/2043/TCA; Fell 1 no. Walnut. **NO OBJECTIONS**

Applications

- vii. Broomshawbury Cottage Hatfield Broad Oak; UTT/19/2175/PDE; Proposed single storey rear extension - extending 1.4m from rear wall, maximum height 3.5m and height to eaves 3.3m
- viii. 1 Excelsior Place Cage End Hatfield Broad Oak; UTT/19/2181/TCA; Fell 1 no. Holm Oak Tree
- ix. Stanways Hammonds Road Hatfield Broad Oak; UTT/19/1964/FUL; Proposed 5 Bedroom New Dwelling.

399. Village Hall

To confirm the decision by the Parish Council to include a grant to the Village Hall Management Committee in future years from 2020/2021

400. Recreation Ground

To approve the quotation from Steve Woodley for works to trees in the Recreation Ground subject to approval from UDC Tree Officer.

401. Anne Lees Footpath

To consider the inclusion of trees adjacent to the footpath to be placed on the Tree Survey.

402. Highways

To receive update on highways issues

To consider provision of speed and weight restrictions for Hammonds Road/ Cage End and application to Local Highways Panel.

403. Village Green

To consider the request from TBS Hygiene for access to the village green for vehicular collection from litter bins.

404. Reports from members on meetings attended

405. Matters to be raised by members for the next Agenda

406. Dates of next meetings

9th October

13th November

11th December