



HATFIELD BROAD OAK PARISH COUNCIL

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NOTICE OF MEETING

A PARISH COUNCIL MEETING
WILL BE HELD AT 7.30 PM ON WEDNESDAY 12th JUNE 2019
AT THE VILLAGE HALL, HATFIELD BROAD OAK

Press and Public are welcome to attend and observe but
may only speak during public participation

To: Members of Hatfield Broad Oak Parish Council

You are hereby summoned to attend a meeting of Hatfield Broad Oak Parish Council at the Village Hall, Hatfield Broad Oak at 7.30 pm on Wednesday 12th June 2019 for the purpose of transacting the following business

Clerk to Hatfield Broad Oak Parish Council.

5th May 2019

AGENDA

358. Chairman's Welcome & Public Participation

Members of the public are invited to address the Council during the first 15 minutes of the Meeting

359. Apologies for absence

360. Declarations of interests.

361. To Approve Minutes of last meeting

Minutes of Annual Parish Council Meeting and Parish Council Meeting held on 8th May

362. Reports to and from District Councillors

363. Clerks Report

Progress report on matters from the last meeting

Any business requiring a decision is listed on the Agenda.

Correspondence Received and Circulated

- i. EALC eBulletin
- ii. EALC Training Bulletin
- iii. EALC Funding Bulletin
- iv. Affordable Housing S106 monies Great Chalks
- v. Westminster Forum on Aviation
- vi. Highways Highlights April
- vii. Scout hut response from Gisby Harrison
- viii. Terms of Reference Open Spaces Committee
- ix. Footway repair programme
- x. Hatfield Forest SSSI & NNR Visitor Survey & Impact Management Report

- xi. CIF Pre-Application Form
- xii. 10k Race Risk Assessment
- xiii. Uttlesford Parish & Town Councils - a closer working relationship with UDC
- xiv. SSE Member Letter 31st May 2019
- xv. Superfast Essex Programme Update - May 2019
- xvi. Highways Highlights May
- xvii. UDC Parish Forum 1st July
- xviii. RoSPA Play Safety Inspection Reports
- xix. Manufacturers Goal Post Safety Guidance

364. Chairman's Report

To receive a report from the Chairman

365. Motions

Written notice having been provided by three councillors, Cllrs T Marsh, C Webb and T Brown, under clause 7a of the Standing Orders for Hatfield Broad Oak Parish Council, the following motions are hereby placed before the Parish Council.

- i. That the Open Spaces Committee be dissolved with immediate effect due to its present unwieldy form.
Proposed Cllr T Marsh Seconded Cllr C Webb

- ii. That a Village Green Committee be formed with immediate effect with a maximum of 5 members
Proposed Cllr T Marsh Seconded Cllr C Webb

- iii. That the terms of reference for the Village Green Committee be replaced as follows:
'To consider all aspects of the maintenance, development, use and any other matters pertaining to the Village Green, and make recommendations to the Parish Council for decision. The committee shall have no powers to commit the Parish Council to expenditure or to commit funds themselves other than those previously authorised by the Parish Council. All other terms of reference pertaining to the committee are set out in Standing Orders. These terms of reference supersede all previous terms of reference for the Village Green.'
Proposed Cllr T Marsh Seconded Cllr C Webb

- iv. That a Recreation Ground Committee be formed with immediate effect with a maximum of 5 members
Proposed Cllr T Marsh Seconded Cllr T Brown

- v. That the terms of reference for the Recreation Ground Committee be replaced as follows:
'To consider all aspects of the maintenance, development, use and any other matters pertaining to the Recreation Ground, and make recommendations to the Parish Council for decision. The committee shall have no powers to commit the Parish Council to expenditure or to commit funds themselves other than those previously authorised by the Parish Council. All other terms of reference pertaining to the committee are set out in Standing Orders. These terms of reference supersede all previous terms of reference for the Recreation Ground.'
Proposed Cllr T Marsh Seconded Cllr T Brown

366. Election of Committee and Working Group members

To elect members of the Village Green Management Committee and Recreation Ground Committee.

367. Financial Report

- a. Reporting current bank balance and bank reconciliation for approval
- a. The following payments are submitted for approval

- | | | |
|---------------------|-----------------|-------|
| i. HBO Village Hall | Hall Hire (May) | 22.60 |
|---------------------|-----------------|-------|

| | | | |
|-------|--------------------|----------------------------|--------|
| ii. | Mobile Mini UK | Container Hire (May) | 61.51 |
| iii. | Norwood Landscapes | Tree removal | 90.00 |
| iv. | Norwood Landscapes | Footpath works | 180.00 |
| v. | PlaySafety Ltd | Playground inspection | 189.60 |
| vi. | PW May | Fencing works | 873.00 |
| vii. | George Haddon | Recreation Ground cleaning | 52.13 |
| viii. | Clerk | Salary & Expenses (May) | 613.04 |
| ix. | HMRC | PAYE Period 2 | 106.00 |

368. Planning Matters

- a. To receive a report from the Planning Working Group

Decisions by UDC Planning Dept.

- i. Bleak House Feathers Hill Hatfield Broad Oak; UTT/19/0556/HHF; Erection of single storey detached annexe building. **REFUSED**
- ii. Post House High Street Hatfield Broad Oak; UTT/19/0417/LB & UTT/19/0416/HHF; Demolition of part of existing side extension and erection of two single storey side extensions. Internal alterations, insertion of glazed roof, insertion of conservation roof light, and changes to windows and doors at ground floor level. **APPROVED**
- iii. Great Chalks High Street Hatfield Broad Oak; UTT/18/0386/FUL; Demolition of existing out buildings and erection of eight detached dwellings and a block of garages. **APPROVED**
- iv. 1 The Barn Cage End Hatfield Broad Oak; UTT/19/1145/TCA; Cut back overhanging branches of no.3 Silver Birches and no.1 Sycamore by up to a maximum of 3 metres. **NO OBJECTIONS**

Applications

- v. Hatfield Park Farm Hatfield Forest Road Bush End; UTT/19/1236/AG; Steel portal framed building with timber cladding and fibre cement roof for the storage of hay and grassland machinery

369. Highways

To receive update on highways issues

370. Defibrillator location

To consider suitable locations for a defibrillator

371. Reports from members on meetings attended

372. Matters to be raised by members for the next Agenda

373. Dates of next meetings

10th July

11th September

9th October